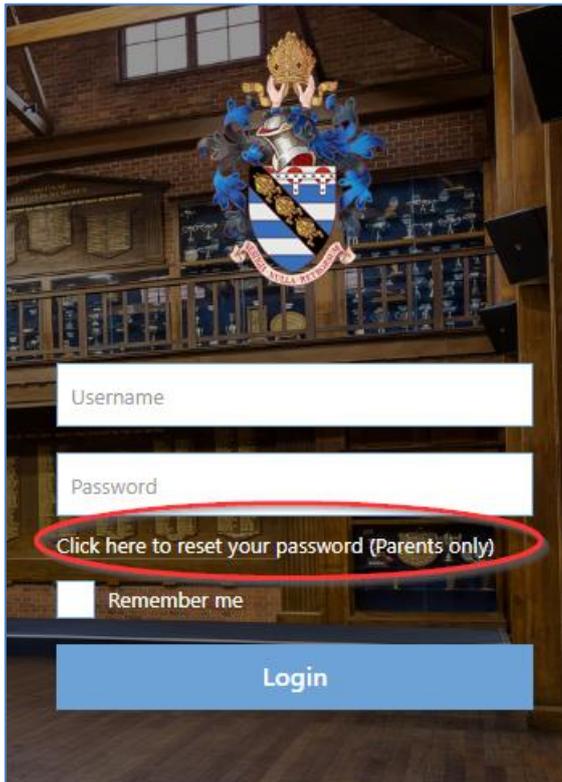


How to set up your Schoolbox account
a guide for parents

1. Go to <https://schoolbox.collegiate.school.nz/login/>
2. Click the link to reset your password



3. Enter your email address to receive a reset password email and press "Send"

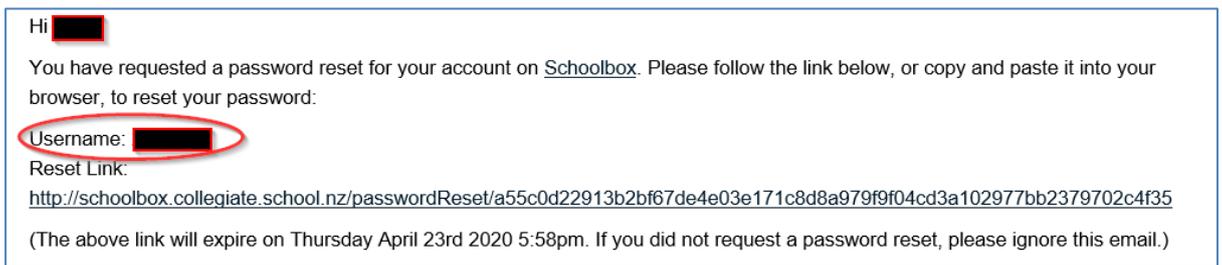
Enter your username or email address to receive a password reset link

Your email address is the one that you have provided to Whanganui Collegiate School.
For help resetting your password, please email Whanganui Collegiate School's IT department at ticket@collegiate.school.nz

Email / Username

Send

4. Click the link in the email to load the reset password page, (please take note of your username) If you do not receive an email please contact WCS



5. Enter a password and confirm new password, then select “Reset Password”

Reset Your Password

[redacted]

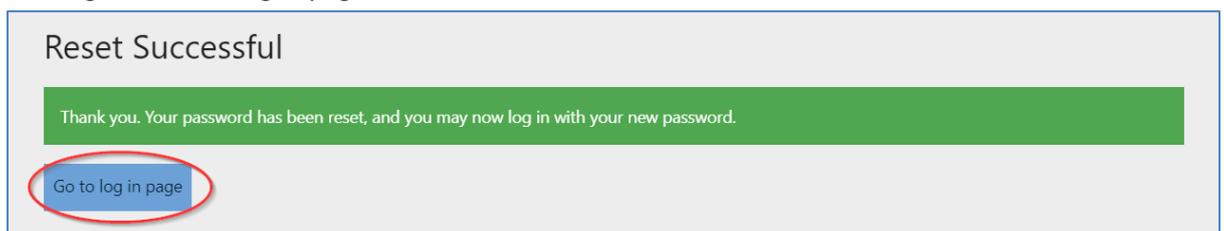
Username
20093-1

New Password

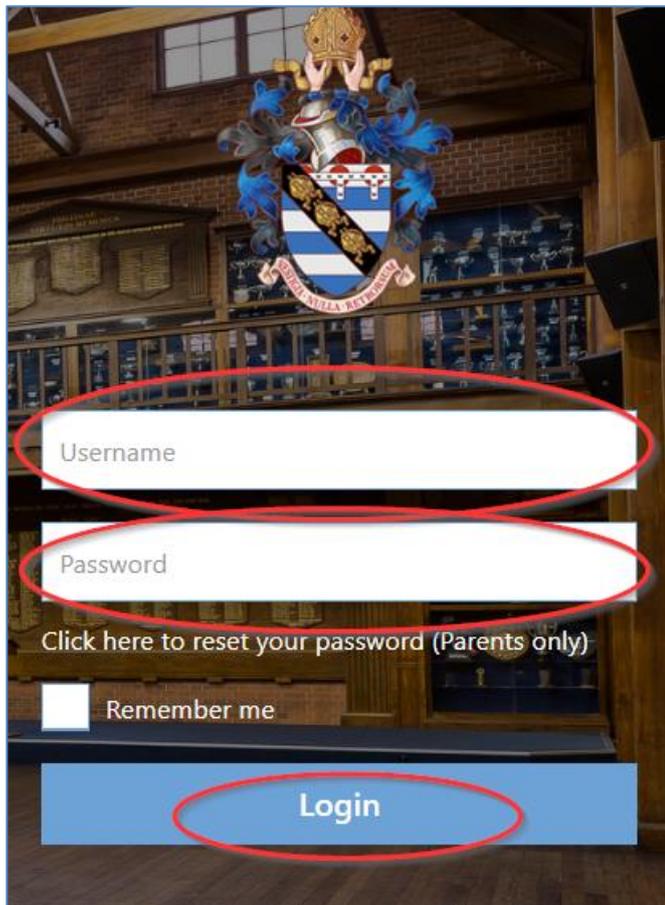
Confirm New Password

Reset Password

6. Select go to “Go to log in page”



7. Enter the username that you took note of from the email and enter your newly set password, press "Login"



Username

Password

[Click here to reset your password \(Parents only\)](#)

Remember me

Login